

**SECRET***Chen***ROUTING AND TRANSMITTAL SLIP**Date **FBIS-0274-87**  
23 December 1987

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. Director of Management and Planning,			
2. DS&T			
3. Room 6E45, Headquarters			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

FBIS calendar.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
Director, FBIS	

5041-102

★ U.S. GPO: 1986-481-347/40012

**OPTIONAL FORM 41 (Rev. 7-76)**  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

25X1

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## FBIS CALENDAR

DATE	EVENT	TIME	LOCATION	ATTENDED BY	
9 January	FBIS Open House	0900-1200		D/FBIS	25X1
15-16 January	STUDIES Board Meeting			D/FBIS	
18 January-5 February	Visit to Bureaus		Key West, Panama, Paraguay, Swaziland, Abidjan	D/FBIS	

LOOKING AHEAD

26 January	S&T Orientation	1030-1120	Hqs Auditorium	C/Ops/FBIS	
15-17 March	S&T Spring Management Conference			D/FBIS DD/FBIS	25X1

LEAVE

28 December				DD/FBIS	
4-6 January				D/FBIS	

**SECRET**CL BY 0807 25X1  
DECL 0807